H. Format DPA

H.1. Format Rencana Kegiatan dan Anggaran

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  | RENCANA KEGIATAN DAN ANGGARAN\* | | | | | | |  |  |  |  |  |  |  |
| DESA | |  |  |  | : |  |  |  |  |  | TAHUN ANGGARAN ……………………………………………. | | | | | | | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| KABUPATEN | | | |  | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| PROVINSI | | | |  | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | KODE REKENING | | | | | |  | URAIAN | ANGGARAN | |  |  |  |  | RENCANA PENARIKAN ANGGARAN (Rp) | | | | | |  |  |  | JUMLAH (Rp) |
|  |  |  | Jumlah | Sumber | Jan | Feb | Mar | Apr |  | Mei | Jun | Jul | Agt | Sep | Okt | Nop | Des |
|  |  |  |  |  |  |  |  |  |  | (Rp) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | 1 |  |  |  | 2 | |  | 3 | 4 | 5 |  |  |  |  |  |  |  | 6 |  |  |  |  |  | 7 |
| a |  | b | c | a | b |  | c | d |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  |  |  |  |  |  |  |  | Penyelenggaraan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Pemerintahan Desa |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 1 |  |  |  |  |  |  | Penyelenggaraan Belanja |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Penghasilan Tetap, |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Tunjangan dan Operasional |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Pemerintahan Desa |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 1 | 01 |  |  |  |  |  | Penyediaan Penghasilan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Tetap dan Tunjangan Kepala |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Desa |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 1 | 01 | 5 | 1 |  |  |  | Belanja Pegawai |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 1 | 01 | 5 | 1 |  | 1 |  | Penghasilan Tetap & |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Tunjangan Kepala Desa |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 1 | 01 | 5 | 1 |  | 1 | … | <Rincian Obyek Belanja> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 3 |  |  |  |  |  |  | Administrasi Kependudukan, |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Pencatatan Sipil, Statistik |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | dan Kearsipan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 3 | 01 |  |  |  |  |  | Pelayanan administrasi |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | umum dan kependudukan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | (Surat Pengantar/Pelayanan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | KTP, Kartu Keluarga, dll) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 3 | 01 | 5 | 2 |  |  |  | Belanja Barang dan Jasa |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  | 3 | 01 | 5 | 2 |  | 2 |  | Belanja Jasa Honorarium |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | <Rincian Obyek Belanja> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  | Pelaksanaan Pembangunan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Desa |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  | 1 |  |  |  |  |  |  | Pendidikan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  | 1 | 05 |  |  |  |  |  | Pembangunan/Rehabilitasi/ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Peningkatan Sarana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Prasarana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Perpustakaan/Taman |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | Bacaan Desa/Sanggar |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  | 1 | 05 | 5 | 3 |  |  |  | Belanja Modal |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2 | 1 | 05 | 5 | 3 | 4 |  |  | Belanja Modal Gedung dan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Bangunan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 | 1 | 05 | 5 | 3 | 4 | … |  | <Rincian Obyek Belanja> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  | Penanggulangan Bencana, |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Keadaan Darurat dan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Mendesak |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | 1 |  |  |  |  |  |  | Penanggulangan Bencana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | 1 | 00 | 5 | 4 |  |  |  | Penanggulangan Bencana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | 1 | 00 | 5 | 4 |  |  |  | Belanja Tak Terduga |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | 1 | 00 | 5 | 4 | 00 |  |  | Belanja Tak Terduga |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | 1 | 00 | 5 | 4 | 00 | 00 |  | Belanja Tak Terduga |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | dst |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ……….., …………………………. | | |
| Diverifikasi oleh: | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Kaur/Kasi……………………… | | |
| Sekretaris Desa, | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | (…………………………………..) | | |
| (……………………………………….) | | | | | | | |  |  |  | Disetujui oleh: | | | | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  | Kepala Desa, | | | | | | | | | | | | |

(……………………………………………………………)

Cara pengisian:

Kolom 1,2 3, 4 dan 5 : diisi sebagaimana yang tercantum dalam Penjabaran APB Desa sesuai tugas yang dilaksanakan oleh masing-masing Kaur/Kasi Pelaksana Kegiatan Anggaran

Kolom 6 : diisi rencana penarikan anggaran untuk pelaksanaan kegiatan oleh masing-masing Kaur/Kasi Pelaksana Kegiatan Anggaran yang diajukan kepada Kaur Keuangan

dalam setiap periode/bulan dalam baris jenis, objek, dan rincian objek belanja

Kolom 7 : diisi rencana jumlah penarikan anggaran untuk masing-masing kegiatan